

**RSU 54/MSAD 54**

**Meeting of Board of Directors  
September 21, 2017, 7:00 p.m.  
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on September 21, 2017, at 7:00 p.m. at Skowhegan Area Middle School. Heidi Chartrand\* and Jennifer Poirier\* were absent.

\*excused

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.  
Flag Salute followed.

2. Good News and Recognitions

David Dorr - SCTC Director, Jen France - Instructor and students presented to the Board on the year's SkillsUSA Competitions. Students shared their experiences at the National Leadership and Skills Conference held this past summer in Louisville, Kentucky. While there, the students attended seminars and other events linked to career success and as well as had opportunities to learn and grow as future members of the job force.

3. Approval of the Minutes – 9/7/17

**ON A MOTION BY Richard Irwin, seconded by Jean Franklin, the Board voted to approve the minutes of the Board of Directors' meetings of 9/7/17. (900 yes)**

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of resignation from Laura Paquet, School Office Assistant at Mill Stream Elementary School at Skowhegan Area High School.

- b. School Personnel – No School Personnel wished to speak.
- c. Visitors – No visitors wished to speak.

5. Committee Reports

a. Educational Policy/Program Committee – 9/12/17

**ON A MOTION BY Goff French, seconded by Amy Rouse, the Board voted to accept the minutes of the Educational Policy/Program Committee meeting of 9/12/17 into the public record. (900 yes)**

Amy Rouse, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

**ON A MOTION BY Maryellen Charles, seconded by Theresa Howard, the Board voted to support and approve an EMT Program at Somerset Career and Technical Center, in collaboration with KVCC. (900 yes)**

The next meeting of the Educational Policy/Program Committee is scheduled for Tuesday, October 17, 2017, at 6:00 p.m. at the Superintendent's Office.

6. Superintendent's Report

a. Vacancies, nominations, recommendations

**ON A MOTION BY Theresa Howard, seconded by Jean Franklin, the Board voted to approve nominations page one. (900 yes)**

b. Report on Assessment Payments to Date

The Superintendent shared that as of September 21, 2017, Mercer was current on their month assessment; Canaan, Cornville, Norridgewock and Smithfield were outstanding for September and Skowhegan was outstanding for August and September. Assessment are due on the 20<sup>th</sup> of each month.

c. Budget Update

The Superintendent indicated that there was no budget updates to report on.

d. Other

The Superintendent shared the following information:

- The district enrollment as of 9/21/17, including Pre-K is 2,527.
- The MSMA Fall Conference is set for October 26-27. A preliminary clinic agenda was shared. Board members were encouraged to attend. Registrations will be done by contacting the Superintendent's secretary.
- The Somerset Public Health Annual Meeting was recently held and both the Superintendent and Assistant Superintendent attended. Staff were recognized for their involvement with after school programs, including Sara McCabe, Scott Bosworth, Kris Dubois, Mary Herrick and Jon Moody.
- Two DOE Bulletins were shared with the Board; one was an update about revisions to Rule Chapter 232, expansion of CTE to middle school; the other was on the proposal of a new model for Child Development Services (CDS)

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent shared the following:

- Written Testimony was submitted to the DOE on 9/8/17 regarding Chapter 134: Regulations for Awarding a High School Diploma.
- 2016-2017 MEA Results will be available next week.
- At the recent Somerset Public Health Annual Meeting, four of the District's elementary schools received Gold Medal Schools recognition.
- The United Way has contributed \$5,000 towards the after school program at Skowhegan Area Middle School. Various grant possibilities are being explored for additional after school program support.
- The September 20<sup>th</sup> early release day included an afternoon of professional development for staff.

The Support Services Manager reported on the following:

- With the recent resignations of two bus drivers, adjustments have been made to some of the bus runs. The shortage of bus drivers has impacted various scheduled field trips.
- Recent changes to Chapter 81, now Chapters 81-86, require bus drivers to follow the Department of Transportation guidelines for physicals.

8. Old and Unfinished Business

No old and unfinished business was discussed.

9. Introduction of New Business not listed on the Agenda

Upcoming committee meetings were reviewed.

10. Executive Session – Negotiations

**ON A MOTION BY Goff French, seconded by Maryellen Charles, the Board voted to enter into executive session at 7:53 p.m. to discuss negotiations. (900 yes)**

The Board returned to regular session at 8:32 p.m.

11. Adjournment

The meeting adjourned at 8:33 p.m.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools