

RSU 54/MSAD 54

**Meeting of Board of Directors
December 20, 2018, 7:00 PM
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on December 20, 2018, at 7:00 PM at Skowhegan Area Middle School. Haley Fleming* and Darcy Surette* were absent.

*excused

1. Call to Order

The Chair called the meeting to order at 7:00 PM.
Flag Salute followed.

2. Good News and Recognitions

Barry Sites, Director of the Marti Stevens Learning Center, introduced teacher Tristen Hinkle to the Board. Tristen, along with students, presented to the Board on Invasive Species, which are threatening the natural areas along the nature trails behind the school leading down to the river. Students have done research, met with a forester and recently participated in an Invasive Species Carnival held at the community center to bring awareness to the community. They also received a \$300 donation from the Skowhegan Conservation Commission for silk-screened shirts worn at the carnival.

3. Approval of the Minutes – 12/6/18

ON A MOTION BY Richard Irwin, seconded by Theresa Howard, the Board voted to approve the minutes of the Board of Directors' meeting of 12/6/18, into the public record. (923 yes)

4. Communications

a. Letters

There were no letters to share.

b. School Personnel – No School Personnel wished to speak.

c. Visitors – There were no visitors who wished to speak.

5. Committee Reports

a. Support Services Committee – 12/6/18

ON A MOTION BY Amy Rouse, seconded by Jean Franklin, the Board voted to accept the minutes of the Support Services Committee meeting of 12/6/18 into the public record. (923 yes)

Jennifer Poirier, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

ON A MOTION BY Theresa Howard, seconded by Goff French, the Board voted that the Support Services Manager advertise, interview and hire for the replacement of the Support Services/School Nutrition Office Assistant. (923 yes)

ON A MOTION BY Heidi Chartrand, seconded by Brandi Morgan, the Board voted to accept the listed donations. (923 yes)

The next meeting of the Support Services Committee is scheduled for Thursday, January 3rd at 6pm at the Skowhegan Area Middle School.

a. Educational Policy/Program Committee – 12/11/18

ON A MOTION BY Jennifer Poirier, seconded by Theresa Howard, the Board voted to accept the minutes of the Educational Policy/Program Committee meeting of 12/11/18 into the public record. (923 yes)

Amy Rouse, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

ON A MOTION BY Theresa Howard, seconded by Heidi Chartrand, the Board voted to support and adopt revised policy IMGA, Service Animals in Schools, as amended. (923 yes)

The next meeting of the Educational Policy/Program Committee is scheduled for Tuesday, January 15th at 6pm at the Superintendent's Office.

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Jennifer Poirier, seconded by Richard Irwin, the Board voted to approve nominations page 1. (923 yes)

b. Update on Assessment Payments from Towns

The Superintendent shared that as of December 20th all six towns (Canaan, Cornville, Mercer, Norridgewock, Skowhegan and Smithfield) were current on their monthly assessment payments, with December assessments due on the 20th. December payments have been received from Canaan, Cornville and Mercer.

c. Review of School Board Code of Conduct

The Superintendent shared and reviewed the School Board's Code of Ethics Policy BCA.

d. Other

The 2017-2018 audit is complete with no significant findings and an overall balance of \$63,230 over estimated. The Finance Committee will review the full report with our auditors at a meeting in January.

The Personnel Committee meet prior to this meeting to review the Superintendent's Performance Evaluation results. The Committee will share the results with the full Board in executive session at the January 3rd Board meeting.

With the District being #2 on the priority list for the Major Capitol School Construction Program, the process will include

forming a Building Construction Committee as well as involving and keeping the town selectmen informed of the progress.

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent reviewed the five indicators of the Maine's Model of School Support that focus on key areas of school and student success.

The Support Services Manager reported that the track grant application approval process has been extended to the end of January by the Bureau of Parks and Land.

8. Old and Unfinished Business

There was no old and unfinished business.

9. Introduction of New Business

There was no introduction of new business.

10. Adjournment

The meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools