

**Meeting of Board of Directors
June 15, 2017, 7:00 PM
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on June 15, 2017, at 7:00 PM at Skowhegan Area Middle School. Brandy Morgan* and Karen Smith* were absent.

*excused

1. Call to Order

The Chair, Timothy Downing, called the meeting to order at 7:00 PM.

Flag Salute followed.

Newly elected Board member from Skowhegan, Derek Ellis, was welcomed and introduced to the Board.

The Chair turned the meeting over to the Superintendent of Schools to allow for the Election of a Board Chair.

2. Annual Reorganization meeting

a. Election of Chair

Richard Irwin nominated Tim Downing and Theresa Howard seconded the nomination.

There being no other nominations, the Secretary declared nominations closed.
Tim Downing was elected Chair of the Board.

b. Election of Vice-Chair

Jennifer Poirier nominated Dixie Ring and Jean Franklin seconded the nomination.

There being no other nominations, the Chair declared the nominations closed.
Dixie Ring was elected Vice-Chair of the Board.

c. Election of Finance Committee Chair

Dixie Ring nominated Jean Franklin and Jenifer Poirier seconded the nomination.

There being no other nominations, the Chair declared nominations closed.
Jean Franklin was elected Chair of the Finance Committee.

d. **Election of Finance Committee**

Amy Rouse nominated Maryellen Charles, Jennifer Poirier and Lynda Quinn and Theresa Howard seconded the nominations.

There being no other nominations, the Chair declared the nominations closed.
Maryellen Charles, Jennifer Poirier and Lynda Quinn were elected to the Finance Committee.

3. Approval of the Minutes – 6/1/17

ON A MOTION BY Richard Irwin, seconded by Mark Bedard, the Board voted to approve the minutes of the Board of Directors’ meeting of 6/1/17. (771 yes)

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of resignation from Gina Davis, Kindergarten Teacher at North Elementary School.

The Superintendent acknowledged and accepted a letter of resignation from Greg Henderson, Assistant Principal at Skowhegan Area High School.

b. School Personnel

Steve Swindells, Principal of Canaan Elementary School, thanked Board Member Peggy Lovejoy, for volunteering throughout the school year, which made a positive impact on the students she worked with.

c. Visitors - No Visitors wished to speak.

5. Committee Reports

a. Support Services Committee – 6/1/17

ON A MOTION BY Goff French, seconded by Jean Franklin, the Board vote to accept the minutes of the Support Services Committee meeting of 6/1/17 into the public record. (771 yes)

Jennifer Poirier, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendation:

ON A MOTION BY Jennifer Poirier, seconded by Heidi Chartrand, the Board voted to accept the grant of \$500 from the Walmart Community Grant Program for Bloomfield Elementary School. (771 yes)

b. Educational Policy/Program Committee Meeting – 6/6/17

ON A MOTION BY Theresa Howard, seconded by Mark Bedard, the Board voted to accept the minutes of the Educational Policy/Program Committee meeting of 6/6/17 into the public record. (771 yes)

Amy Rouse, Committee Vice-Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

ON A MOTION BY Amy Rouse, seconded by Goff French, the Board voted to approve the Procurement Bidding and Purchasing Policies DJ, DJ-R and DJH, as presented. (771 yes)

ON A MOTION BY Amy Rouse, seconded by Peggy Lovejoy, the Board voted to approve Graduation Requirements Policy IKF, as amended. (771 yes)

ON A MOTION BY Amy Rouse, seconded by Jennifer Poirier, the Board voted to approve the Guiding Principles, as presented. (771 yes)

ON A MOTION BY Amy Rouse, seconded by Dixie Ring, the Board voted to approve the updated District Technology Plan, as presented. (771 yes)

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Theresa Howard, seconded by Jennifer Poirier, the Board voted to approve nomination pages one and two. (771 yes)

b. Computation and Declaration of Votes

The Superintendent shared the Certificate as to Results of Voting of the District Budget Validation Referendum held June 13, 2017. A total of 639 affirmative and 236 negative votes were declared on Question 1, relating to the adoption of the District's 2017-2018 budget.

ON A MOTION BY Dixie Ring, seconded by Theresa Howard, the Board voted that the Computation and Declaration of Votes dated June 15, 2017, and attached hereto be approved.

FURTHER VOTED that the Computation and Declaration of Votes be entered upon the records of RSU 54/MSAD 54.

FURTHER VOTED that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.

(771 yes)

Following the vote, the Board of Directors signed the Computation and Declaration of Votes.

The Superintendent shared the Certificate as to Results of Voting of the 2017 School Revolving Renovation Fund Referendum held June 13, 2017. A total of 652 affirmative and 224 negative votes were declared on Question 1, relating to the Revolving Renovation Fund Program for Priority 1 Health, Safety and Compliance repairs and improvements at Skowhegan Area High School.

ON A MOTION BY Dixie Ring, seconded by Theresa Howard, the Board voted that the Computation and Declaration of Votes dated June 15, 2017, and attached hereto be approved.

FURTHER VOTED that the Computation and Declaration of Votes be entered upon the records of RSU 54/MSAD 54.

FURTHER VOTED that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.

(771 yes)

Following the vote, the Board of Directors signed the Computation and Declaration of Votes.

c. Approval and Signing of Assessments Warrants

ON A MOTION BY Theresa Howard, seconded by Jean Franklin, the Board voted to approve and sign the Assessment Warrants for the District's six towns, as presented. (771 yes)

Following the vote, the Board of Directors signed Assessment Warrants.

d. Approval of Revenue Anticipation Note

ON A MOTION BY Dixie Ring, seconded by Lynda Quinn, the Board voted to Authorize Issuance of a \$2,000,000 Tax and Revenue Anticipation Note, be approved in form presented to this meeting and that the Secretary file an attested copy of said vote with the minutes of this meeting/ (771 yes)

e. Update on Assessment Payments from Towns

The Superintendent shared that as of June 16th the town of Skowhegan paid June assessment on 6/15/16; the towns of Canaan and Norridgewock were outstanding for June; and Cornville, Mercer (portion of payment received 5/31/16) and Smithfield assessments were outstanding for May and June. Assessments are due on the 20th of each month.

f. Other

The Superintendent asked for the Board's approval of the Oak Grove Foundation Grant awarded to the Mill Stream Elementary School.

ON A MOTION BY Jeannie Conley, seconded by Peggy Lovejoy, the Board voted to accept the Oak Grove Foundation Grant awarded to the Mill Stream Elementary School. (771 yes)

The Chair distributed sign-up sheets for Board members to sign-up for the committee they wished to be assigned to. The Chair will assign board members to the committees. The new committee assignments will be shared at the next Board meeting.

7. Assistant Superintendent and Business Administrator

The Assistant Superintendent shared the various end of school activities taking place in the schools.

The Support Services Manager reported on the following:

- Abatement work is underway
- Heating oil process are locked in at \$1.8133
- 4yr contract on electricity will result in savings of \$9,000 per year

8. Old and Unfinished Business – Nothing was shared.

9. New Business not listed on the Agenda

The Superintendent recommended that the Board meet on Thursday, June 29th.

10. Adjournment – The meeting adjourned at 8:08 p.m.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools