

**RSU 54/MSAD 54**

**Meeting of Board of Directors  
October 5, 2017, 7:00 p.m.  
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on October 5, 2017, at 7:00 p.m. at Skowhegan Area Middle School. Theresa Howard\* and Haley Fleming\* were absent.

\*excused

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.  
Flag Salute followed.

2. Good News and Recognitions

Terry Atwood, Principal of Mill Stream Elementary School, along with students and teachers Eileen Crowley, Eleasha Works and Molly Fissette, presented to the Board the school's participation with Channel 8 News Bus Stop Forecast.

3. Approval of the Minutes – 9/21/17

**ON A MOTION BY Richard Irwin, seconded by Jennifer Poirier, the Board voted to approve the minutes of the Board of Directors' meetings of 9/21/17. (923 yes)**

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of resignation from Alicia Libby, Bus Driver.

The Superintendent acknowledged and accepted a letter of resignation from Lana Swett, Culinary Arts Instructor at Somerset Career and Technical Center.

b. School Personnel – No School Personnel wished to speak.

c. Visitors – No visitors wished to speak.

5. Committee Reports

a. Personnel Committee – 9/21/17

**ON A MOTION BY Peggy Lovejoy, seconded by Maryellen Charles, the Board voted to accept the minutes of the Personnel Committee meeting of 9/21/17 into the public record. (923 yes)**

Peggy Lovejoy, Committee Vice-Chair, reviewed the minutes. There were no recommendations.

b. Support Services Committee – 9/28/17

**ON A MOTION BY Jennifer Poirier, seconded by Goff French, the Board vote to accept the minutes of the Support Services Committee meeting of 9/28/17 into the public record. (923 yes)**

Jennifer Poirier, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

**ON A MOTION BY Jennifer Poirier, seconded by Jeannie Conley, the Board voted to approve the proposed sign to be placed on the Route 2 side of the Middle School Greenhouse building and to be no larger than 18”x36”. (923 yes)**

**ON A MOTIN BY Amy Rouse, seconded by Maryellen Charles, the Board voted to allow the Superintendent to pursue a District credit card for the purpose of conference registrations, with a \$6,000 limit. (923 yes)**

**ON A MOTION BY Jean Franklin, seconded by Amy Rouse, the Board voted to approve the establishment of a Scholarship Fund in memory of Deputy Wayne Fred Kline. (923 yes)**

**ON A MOTION BY Lynda Quinn, seconded by Peggy Lovejoy, the Board voted to accept the donation of \$1,000 from Paul Kampke for the high school spring art show. (923 yes)**

The next meeting of the Support Services Committee is scheduled for Tuesday, October 24, 2017, at 6:00 p.m. at the Superintendent's Office.

6. Superintendent's Report

a. Vacancies, nominations, recommendations

**ON A MOTION BY Goff French, seconded by Maryellen Charles, the Board voted to approve nominations page one. (923 yes)**

b. Report on Assessment Payments to Date

The Superintendent shared that as of October 5, 2017, the towns of Canaan, Cornville, Mercer, Norridgewock and Smithfield were outstanding for October Assessments, which are due on the 20th. Skowhegan was outstanding for August, September and October.

c. Budget Update

The Superintendent indicated that there was no budget updates to report on. The auditors were in district for the week of October 2<sup>nd</sup> to complete the 2016-2017 audit review, which they were able to complete in 3 days. There were no issues or irregularities to report. The Finance Committee will review the final audit report at a meeting to be scheduled at a later date.

d. Elect a Delegate/Alternate Delegate for MSBA Delegate Assembly

The Board elected Lynda Quinn as Delegate and Amy Rouse as Alternate Delegate at the upcoming Delegate Assembly of the Maine School Boards Association on October 26, 2017.

e. Other

The Superintendent shared the following information:

- The district enrollment as of 10/5/17 was 2,503 (last report-2,527).
- The MSMA Fall Conference is set for October 26-27. A preliminary clinic agenda was shared. Board members were encouraged to attend. Registrations will be done by contacting the Superintendent's secretary.
- MSMA Bulletin on DOE starting over on proficiency diploma rule was shared with the Board. The DOE has made the decision to withdraw the

current proposed rule, Chapter 134, and intends to start a new rulemaking process for a different Chapter 134.

- The DOE's 2017-2018 Rating Cycle Proposed Timeline for Major Capital School Construction Programs was shared. Site Evaluations are scheduled to take place October 30<sup>th</sup> through November 1<sup>st</sup>.
- A study of repairs is being done on the track and field.
- Roof Renovation Project was under budget approximately \$100,000; options will be discussed for additional roof repairs on other schools and/or payment of debt service.

## 7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent shared the following:

- Updates on school activities were shared: students and staff at MCSS are participated in the first walking school bus of the year and a Big Brother Big Sister program is being established; school rules were developed with input from every class at BES; upcoming events at MSES include the Apple Fest on Oct. 14<sup>th</sup>, Parent-Title I Dinner on Oct. 23<sup>rd</sup> and 3<sup>rd</sup> Annual Veterans Recognitions assembly on Nov. 6<sup>th</sup>; NEL had their first "Whoo" assembly, where school-wide expectations are reviewed and students "whoo" are extra safe, respectful and responsible are recognized; 3 new teachers at CES are a wonderful addition; Formative Assessment work across all departments at SAHS; Restorative Practices work and implementation at SAMS; Pre-Engineering students at SCTC launched their engineered and built cardboard boats at Lake George; the MSLC continue the SHED project made possible through a Project-Based Learning Grant.
- Chapter 134 testimony submitted to the DOE has received positive feedback and was well written.

The Support Services Manager reported on the following:

- With the completion of the roof construction projects, a punch list was reviewed with a walk-thru with contractors.
- As of 9/16/17, physical requirements for school bus drivers will be based on the Department of Transportation standards, which included increased medical requirements.
- With the shortage of bus drivers across the state, districts are reviewing pay for drivers, including subs.

8. Old and Unfinished Business

No old and unfinished business was discussed.

9. Introduction of New Business not listed on the Agenda

There was no new business discussed.

10. Adjournment

The meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools