

**RSU 54/MSAD 54**

**Meeting of Board of Directors  
October 22, 2020, 7:00 p.m.  
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on October 22, 2020, at 7:00 p.m. at Skowhegan Area Middle School Gymnasium. Derek Ellis\*, Dixie Ring\* and Kathy Wilder\* were absent. \*excused

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

a. Flag Salute followed.

2. Approval of the Minutes – 10/8/20

**ON A MOTION BY Goff French, seconded by Jeannie Conley,  
the Board voted to approve the minutes of the Board of Directors’  
meeting of 10/8/20, into the public record. (857 yes)**

3. Communications

a. Letters

The Superintendent acknowledged and accepted the following resignations:

- Bronwyn Smart-Libby, Special Education Ed Tech I at North Elementary
- Jessica Gifford, Title I Ed Tech II at North Elementary
- Brittany Munn, Special Education Ed Tech I at Marti Stevens Learning Center

b. School Personnel – No School Personnel wished to speak.

c. Visitors – There were no visitors who wished to speak.

4. Committee Reports

a. Educational Policy/Program Committee – 10/13/20

**ON A MOTION BY Amy Rouse, seconded by Sarah Bunker, the Board voted to accept the minutes of the Educational Policy/Program Committee meeting of 10/13/20 into the public record. (857 yes)**

Sarah Bunker, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendation:

**ON A MOTION BY Sarah Bunker, seconded by Maryellen Charles, the Board voted to adopt revised Policy JJI as written. (857 yes)**

5. Superintendent's Report

a. Vacancies, nominations, recommendations

**ON A MOTION BY Amy Rouse, seconded by Christy Johnson, the Board voted to approve nomination pages 1 and 2. (857 yes)**

b. Report on Assessments Payments to Date

The Superintendent shared that as of October 22, 2020, Cornville was current with October assessment payment received. Canaan, Mercer, Norridgewock and Smithfield were outstanding with October assessment due on the 20<sup>th</sup>. Skowhegan was outstanding for September and October.

c. Update on New School Construction Building Study

The Superintendent shared that a meeting with MDOE Construction Team and Stephen Blatt Architect is scheduled for October 27<sup>th</sup> to review the report on the assessment of buildings.

d. MSMA Virtual Fall Conference for Board Members – Oct. 30-31

The MSMA Virtual Fall Conference will be held Oct. 30-31. The Maine School Superintendents Association Annual Meeting is scheduled for Oct. 29<sup>th</sup>.

e. Update on Return to School

The Superintendent shared and reviewed a budget spending spreadsheet for the COVID19 Relief Funds (\$2,445,896). Funds must be fully allocated and reported to the State by November 10<sup>th</sup>. In addition to Staff Support (\$230,000), School Admin (\$30,000), PPE (\$60,000), Operation Maintenance (\$260,000), Food Service (\$82,000), Community Service (\$23,000), the breakdown for Student Supports (\$1,310,000) includes: student and staff laptops (\$780,000); Teacher Screens, Ladybugs, Promethean Boards, etc. (\$645,000); Student Desks (\$30,000); Student Supplies and Software for Distance Learning (\$265,896); and potential Wi-Fi/Cellular access points (\$40,000).

Additionally, the District is unable to utilize the approved CRF Childcare Grant funds (\$300,000), due to the reason we do not have an immediate need for childcare with K-6 students attending school daily and the restrictions the state has put on those funds. KVCAP, Skowhegan Community Center and Alford Center have partnered together to discuss options to prepare for potential childcare settings.

The Superintendent reviewed additional workshop time proposal and requested the Board's approval to approve a revised 2020-2021 school calendar to include three additional workshop days on November 20, December 14 and January 15.

**ON A MOTION BY Amy Rouse, seconded by Maryellen Charles, the Board to approve the revised 2020-2021 School Calendar to add three additional Teacher Workshop Days on November 20, December 14 and January 15. (811 yes, 46 no)**

The Superintendent shared the MSAD 54 and MSAD 54 Education Association COVID-19 Health Response document. The focus of the document is meant to be aspirational and focus on common sense guidelines. The Superintendent thanked the MSAD 54 Education Association for their

collaboration in the development and implementation of the document. This COVID-19 Health Response document is in effect for the duration of the pandemic.

f. Negotiations

The Superintendent shared that negotiations will resume with the Education Association with a meeting scheduled for Monday, October 26<sup>th</sup>.

g. Other

i. Enrollment Report

Enrollment as of 10/22/20 was 2,244 (last report – 2,254)

6. Assistant Superintendent and Support Services Manager

The Assistant Superintendent reported on the following:

- The Digital Learning Committee created and submitted a draft Digital Learning Handbook to staff to gather feedback and suggestions. Committee will review feedback and finalize the handbook.
  
- The Professional Development Committee provided professional development on a variety of topics over the summer, including live and recorded sessions. Staff can also receive training of different software and devices currently being used.

The Assistant Superintendent commended administrators and staff for the tremendous amount of time and effort on these committees to create these documents in order to be successful in the event of school closure.

The Support Services Manager shared that several projects are being managed, including centralized system access control for buildings, adding cameras and installing promethium boards across the district. Staff is working extremely hard.

7. Old and Unfinished Business

There was no old or unfinished business discussed.

8. Introduction of New Business

There was no introduction of new business.

10. Adjournment

The Board adjourned at 7:47 pm.

Respectfully Submitted,

Jonathan Moody, Superintendent of Schools