

RSU 54/MSAD 54

**Meeting of Board of Directors
December 21, 2017, 7:00 p.m.
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on December 21, 2017, at 7:00 p.m. at Skowhegan Area Middle School. Mark Bedard*, Haley Fleming*, Jean Franklin*, Jennifer Poirier* and Darcy Surette* were absent.

*excused

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.
Flag Salute followed.

2. Good News and Recognitions

There were no presentations.

3. Approval of the Minutes – 12/7/17

**ON A MOTION BY Richard Irwin, seconded by Amy Rouse, the Board
voted to approve the minutes of the Board of Directors' meetings of 12/7/17.
(824 yes)**

4. Communications

a. Letters

The Superintendent acknowledged a letter received from the Maine Principals Association recognizing Jennifer Dorman, Co-Chair of Teach-to-Lead Maine Initiative, for her influence to increase success for all students through teacher leadership in instruction.

b. School Personnel

There were no school personnel who wished to speak.

c. Visitors

A concerned citizen and member of the Canaan Sports Program shared concerns about the current condition of the gym floor at the Canaan Elementary School due to a powdery residue that creates slippery conditions on the floor. The Support Services Manager will address the issue, which he believes may be a result of cleaning products being used.

5. Committee Reports

a. Personnel Committee – 12/7/17

ON A MOTION BY Theresa Howard, seconded by Heidi Chartrand, the Board voted to accept the minutes of the Personnel Committee meeting of 12/7/17 into the public record. (824 yes)

Theresa Howard, Committee Chair, reviewed the minutes. There were no recommendations.

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Goff French, seconded by Maryellen Charles, the Board voted to approve nominations page one. (824 yes)

b. Report on Assessment Payments to Date

The Superintendent shared that as of December 21, 2017, Canaan, Cornville and Mercer were current on their monthly assessments. Norridgewock, Skowhegan and Smithfield were outstanding for December. Assessments are due on the 20th of each month.

c. 2018-2019 Budget Schedule Review

The Superintendent reviewed a tentative 2018-2019 Budget Review Schedule. The draft Status Quo Budget will be presented to the Board in February with Committee budget review during the month of March; draft budget will be presented and reviewed in April; discussion of budget proposal with municipals in May with a tentative District Budget Informational Hearing and signing of Warrants on May

10th and tentative District Budget Meeting on May 22nd; the District Budget Validation Referendum is tentatively set for June 12th.

d. Other

The Superintendent shared the following information:

- The District enrollment as of 12/21/17 was 2,485 (last report-2,478)
- Dedication of the Donald Finley Memorial Gymnasium is set for Friday, December 29th at approximately 6:45 pm at the Skowhegan Area High School
- The Finance Committee will meet on February 15th to review the 2016-2017 audit report with the District auditors, which was very positive.

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent shared the following:

- The early winter edition of the *School Talk* newsletter is in the final editing stage and will be ready for distribution in January
- Channel 7 News recently featured students at the Margaret Chase Smith School in its Winter Kids segment
- Thanks to New Balance Foundation's support, over 100 elementary students are being served in the Healthy Kid Pack Program.

The Support Services Manager shared that bid requests were posted in the Morning Sentinel for four old school buses and to date no bids have been received.

8. Old and Unfinished Business

No old and unfinished business was discussed.

9. Introduction of New Business not listed on the Agenda

Due to Negotiations Meeting scheduled for January 9th, the Educational Policy/Program Committee will meet on January 16th.

10. Executive Session – Superintendent's Performance Assessment

ON A MOTION BY Lynda Quinn, seconded by Theresa Howard, the Board voted to enter into executive session at 7:33 pm to discuss the Superintendent's Performance Assessment. (824 yes)

The Board returned to regular session at 7:55 pm.

11. Adjournment

The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools